

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**September 10, 2018**

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilwoman Heritage, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

**APPROVAL OF MINUTES**

**RESOLUTION #149**

**Approval of Minutes**

Motion by Councilman Grasso

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board has approved the minutes of the Public Hearing regarding the establishment of a Town of Charlton Ambulance District on August 27, 2018.

Vote: All Ayes, No Nays. CARRIED

**RESOLUTION #150**

**Approval of Minutes**

Motion by Councilman Grasso

Seconded by Councilman Robbins

Discussion: Supervisor Grattidge said that the minutes were correct, but new information has come to light regarding the timing of a permissive referendum vote. He asked the Clerk to make a note of clarification in the minutes. Supervisor Grattidge said that when the Board was discussing the possibility of a permissive referendum vote for the creation of an ambulance district, some of the timing information has since been found to not be in line with State requirements. He asked Attorney Van Vranken to provide the new information. \*Attorney Van Vranken said in regards to the permissive referendum scenario, the 60 to 75 day period in which a referendum vote would occur, would begin after the end of the 30 day period in which petitions can be submitted.

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting Minutes on August 27, 2018.

Vote: All Ayes, No Nays. CARRIED

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**ABSTRACT OF CLAIMS**

**RESOLUTION #151**

**Approval of Abstract of Claims**

Motion by Councilman Robbins

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 117, voucher numbers 523 – 558 in the amount of \$38,490.85.

Vote: All Ayes, No Nays. **CARRIED**

### **TOWN CLERK'S REPORT**

The Town Clerk's office took in \$2,119.25 for the month of August. \$606.97 was paid to the Supervisor's office as revenue, and \$1,512.28 was paid to other Governmental agencies.

### **RESOLUTION #152**

#### **Acceptance of the Town Clerk's Report**

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

### **SUPERVISORS REPORT**

For the month of August, I attended 3 Town meetings and 5 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Worked on Pump House Repair with our Insurance Company and Contractors
- Held a Public Hearing on creating an Ambulance District

Supervisor Grattidge was notified by the Association of Towns said that the Governor had talked of creating a charitable reserve account for taxpayers exceeding \$10,000 of tax deductions, however, the IRS has ruled against it. Supervisor Grattidge also said that he does not believe that we will be accepting 2019 property taxes prior to January.

Discussion regarding Ambulance District:

Supervisor Grattidge said that he has had a lot of input about the creation of the ambulance district on August 27<sup>th</sup>. He asked the Town Attorney to do more research about the timing of events and what would be the best course of action for the Board to satisfy the timing requirements.

Attorney Van Vranken said that the Board approved a resolution on August 27<sup>th</sup> to establish an ambulance district but it had a couple of caveats. First, it would not take effect for 30 days, or September 26<sup>th</sup> if nothing happened. The resolution said it was subject to a permissive referendum, so if members of the community want to petition the Town Board to have a referendum, the law allows that. The statute says that at least 100 members of the community must sign the petition. After further discussions between the Supervisor and the Attorney, is was a suggestion of the Attorney that the Town forego the petition process and require a mandatory referendum to get a Town wide vote on the ballot for Election Day. Attorney Van Vranken said that this takes away all of the stress and challenges of the petition process and ends with the same result, having a vote. Attorney said that it is a different section of Town Law that allows for a mandatory vote, and cancels the previous resolution. Supervisor Grattidge said that he asked the Attorney to create a resolution for a mandatory vote, as long as this allows the vote on November 6<sup>th</sup>. Attorney Van Vranken confirmed that it would be voted on by all of the eligible voters in the Town of Charlton. He also confirmed for Councilman Grasso that if it were to be voted down in November, if the Town wanted to pursue it again, the process would have to start over again. Councilman Grasso said that we need to make sure that we get information out to residents to educate them on the subject.

Supervisor Grattidge said that if the ambulance district gets voted down, as far as the budget goes, he is preparing the 2019 budget, and he is funding the ambulances. The difference is the amount of fund balance that we will have to use this year to balance the budget. We are still out of balance with our revenues coming in and our expenses going out. In the event that the district is voted down, then the Board is going to have to decide in future years, how we are going to fund it.

Councilman Robbins said that he is not sure why this would be an issue, it is important enough that people want to vote on it. He said that the Board did the research, and he still thinks that it is a good idea.

Attorney Van Vranken said that it eliminates the hassle of people having to pass petitions and the fact that there is not law about the process, what has to be on it and who can sign it, etc. He remains optimistic because it makes all kind of sense. The rate that this Board has projected is very reasonable. He lives in the Town of Ballston and they have had this on their tax bill for years.

Councilman Ranaletto said that he agrees that establishing the ambulance district is the right way to go for the Town and he is glad that it there is going to be a vote.

Councilman Grasso said that he likes that this is being done as part of a general election.

Councilwoman Heritage said that a special election would have been very cumbersome. She noted that the education piece is very critical to residents.

Supervisor Grattidge confirmed that the Board received the bank reconciliation and financial reports.

(see financial report on next page)

## MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of August, 2018:

DATED: September 8, 2018

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SUPERVISOR

	Balance 07/31/2018	Increases	Decreases	Balance 08/31/2018
<b>A GENERAL FUND - TOWNWIDE</b>				
CASH - CHECKING	14,825.81	55,567.37	55,566.08	14,827.10
CASH - SAVING	318,965.87	74,997.53	55,566.08	338,397.32
PETTY CASH	500.00	0.00	0.00	500.00
Park Fees Reserve	41,497.37	3.91	0.00	41,501.28
<b>TOTAL</b>	375,789.05	130,568.81	111,132.16	395,225.70
<b>DA HIGHWAY FUND</b>				
CASH - CHECKING	197.25	74,496.99	74,496.99	197.25
CASH - SAVINGS	99,394.01	71,575.86	74,496.99	96,472.88
CASH, SPECIAL RESERVE	15,492.61	0.00	0.00	15,492.61
<b>TOTAL</b>	115,083.87	146,072.85	148,993.98	112,162.74
<b>F WATER #1 FUND</b>				
CASH - CHECKING	33.54	7,152.36	7,152.36	33.54
CASH - SAVINGS	407,115.83	22,197.93	7,152.36	422,161.40
WATER SERIAL BOND	34,359.72	2.92	0.00	34,362.64
CASH, SPECIAL RESERVES	121,403.41	5.16	0.00	121,408.57
<b>TOTAL</b>	562,912.50	29,358.37	14,304.72	577,966.15
<b>SW WATER #2 FUND</b>				
CASH - CHECKING	0.00	176.13	176.13	0.00
CASH - SAVINGS	27,390.23	2.35	176.13	27,216.45
<b>TOTAL</b>	27,390.23	178.48	352.26	27,216.45
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	9,932.46	48,844.90	48,844.90	9,932.46
<b>TOTAL</b>	9,932.46	48,844.90	48,844.90	9,932.46
<b>H CAPITAL PROJECTS</b>				
	0.00	0.00	0.00	0.00
<b>TOTAL</b>	0.00	0.00	0.00	0.00
<b>TOTAL ALL FUNDS</b>	1,091,108.11	355,023.41	323,628.02	1,122,503.50

## **ANNOUNCEMENTS**

There will be a primary election on September 13th from noon to 9 p.m.

The Town will be holding a Bulk-Item Drop Off at the Town Highway Garage the week of October 15<sup>th</sup> through October 20 from 8 a.m. to 3 p.m. Information is available on the Town website and will be included in the Fall Newsletter. Councilman Ranaletto said that the Town has made arrangements with J-Dog Junk Removal and County Waste to pick up items for a reduced cost to residents. Councilman Grasso said that the reason that this is a Drop-off and not a Pick-up is because the Town did not have the money for a trash Pick-up.

The Highway Department will do Fall Brush Pick-Up the week of October 22<sup>nd</sup> through October 26<sup>th</sup>. Brush should be curbside by October 21<sup>st</sup>.

The Highway Department will start a new program this year to pick up bagged leaves the week of October 29<sup>th</sup> through November 2<sup>nd</sup>. The leaves must be in biodegradable bags. Leaves should be curbside by October 28<sup>th</sup>.

## **DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS**

Highway – report by Marshall Heritage

- Finished cutting shoulders and ditching on Sweetman Road and Jenkins Road
- Mowing road sides
- Mowed at the gravel bank
- Prepared highway budget for 2019
- Finished up on West Line Road driveway aprons and shimming lawns
- Sharing services Halfmoon highway is borrowing our screener
- Truck # 12 computer board went bad and Greenfield and Half moon helped diagnose the problem
- Called on the new truck everything on schedule
- Truck/equipment maintenance

Emergency Preparedness – Councilman Robbins said that he will have enrollment information for the Code Red Program available on the Town Clerk's counter for Election Day.

Zoning – For the month of August there were 13 Building Permits issued, \$3,900 in fees collected, 4 CC's issued, and the permit value was \$74,000.00.

Town of Ballston Library – Library Director Colleen Smith gave the following report: Totals are in for our Summer Reading program and 15% of our participants were Charlton residents! Our adult participation was up 200% from last year, and our youth participation was up 40%. We offered 97 programs with 2,293 attendees. As a result of children and teen participant voting, and with the support of the Friends of the Library, the library added 4 new beanbag chairs to the teen area and a sensory table to the children's room.

- Fall program registration is open and we've got some great new programs, including Hip Dips with Honest Weight Food Co-op, a Mediterranean Diet Talk with a Hannaford dietician, and an Escape Room for adults. Register online or by calling or stopping by the library.
- We'll be continuing the popular drop-in Story Time in Jenkins Park on Mondays at 4:00 pm until October 1.

Constables – In August, there were 34 patrols, 23 complaints, 14 911 calls, 1 accident & 5 EMT calls responded to. 2,678 miles were traveled, and 47 tickets were issued (27 issued on Route 67). Councilman Ranaletto noted the increase in the number of complaints as there were 8 in July.

Dog Control – In August, there were 8 calls, 3 expired licenses followed up on, 1 complaint, 4 dogs returned to owner.

Councilwoman Heritage reported that the Dixieland Concert held at Gideon Hawley Park in August was a great community event with 75 – 80 people attending.

The Town Board has been invited to tour the Charlton Girls school on September 24<sup>th</sup> at 5:30 p.m.

Water – Councilman Grasso said that the repairs on the Pump House are ongoing. The roof is in place. The remaining work should be completed this month. The generator is expected to be delivered around November.

Parks Committee: Councilman Grasso said that notice has just received that the Town will be awarded a grant of \$4,524.00 from the County for the \$10,000 project to build a handicap accessible pathway to the Gideon Hawley gazebo. His recommendation is to have the work done in the Spring.

Planning Board: They are continuing review of the 3- lot Rossdeutcher subdivision on Vines Road and will begin review on a 2-lot subdivision on Packer Road.

Supervisor Grattidge confirmed that each individual municipality contracts with the Ambulance Companies. It is the responsibility of each municipality to decide how they will fund them.

Supervisor Grattidge said that the Board has received reports of the results of the speed surveys and wanted the results put on record. Supervisor Grattidge said that the speeds are in line with the posted limits.

- Deer Run – the average speed was 18.9 mph. The highest speed was 43 mph.
- Westline Road – the average speed was 38.4. The highest speed was 64 mph.

## **MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS**

### **RESOLUTION #153**

#### **A RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT TO HIRE CHRISTIAN FURMAN TO FILL A FULL TIME POSITION IN THE HIGHWAY DEPARTMENT**

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that Highway Superintendent Marshall Heritage, is hereby authorized to hire Christian Furman to fill a vacancy in the Town of Charlton Highway Department as a full-time Laborer, at a rate of \$15.00 per hour, to begin September 17, 2018.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

### **RESOLUTION #154**

#### **A RESOLUTION SETTING TUESDAY, NOVEMBER 6, 2018 AS THE DATE TO VOTE ON WHETHER OR NOT TO ESTABLISH THE TOWN OF CHARLTON AMBULANCE DISTRICT**

Motion by Councilman Ranaletto

Seconded by Councilwoman Heritage

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

RESOLUTION NO. 154

September 10, 2018

A RESOLUTION SETTING TUESDAY, NOVEMBER 6, 2018,  
AS THE DATE TO VOTE ON WHETHER OR NOT TO ESTABLISH  
THE TOWN OF CHARLTON AMBULANCE DISTRICT

WHEREAS, the Town Board of the Town of Charlton has recently been advised by the Attorney for the Town of Charlton that Town Law Section 94, entitled "Referendum on Acts or Resolutions of the Town Board Without Petition", states that the Town Board may, upon its own motion, cause to be submitted for the approval of the voters of the Town of Charlton any act or resolution of such town board against which a petition could be filed as provided in New York State Town Law Article 7 entitled "Permissive Referendum", and

WHEREAS, the Town Board of the Town of Charlton did on August 27, 2018, approve by resolution the establishment of the Town of Charlton Ambulance District as such district had been previously presented and described on a Map, Plan and Report filed with the Town of Charlton Town Clerk, which said resolution was subject to a permissive referendum as provided by Section 91 of the New York State Town Law, and

WHEREAS, based on the recommendation of the Town Attorney, the Town Board has determined that it is in the best interests of the residents of the Town of Charlton not to require petitions in order to proceed with a Town vote regarding the creation of the Town of Charlton Ambulance District, and

WHEREAS, the timeline available to the Town of Charlton regarding this matter would enable a vote to occur on Election Day, November 6, 2018, which date is within the 60 – 75 day limit requirement of Town Law Section 91 for the scheduling of a vote, and

WHEREAS, in the event that the qualified voters of the Town of Charlton approve the establishment of an ambulance district in the Town of Charlton, the implementation for the commencement of such ambulance district would begin on January 1, 2019, and

WHEREAS, in the event the qualified voters of the Town of Charlton disapprove the establishment of an ambulance district in the Town of Charlton, then no such ambulance district would be created in said Town of Charlton.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes a vote on November 6, 2018, pursuant to Town Law Section 94, the terms and conditions set forth in this resolution and with respect to the establishment of an ambulance district in the Town of Charlton.

Moved by	Councilman Ranaletto	Voting: Councilman Grasso	Aye
		Councilwoman Heritage	Aye
Seconded by	Councilwoman Heritage	Councilman Ranaletto	Aye
		Councilman Robbins	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: September 10, 2018

\_\_\_\_\_  
Brenda Mills, Town Clerk

**PRIVILEGE OF THE FLOOR**

Suzanne Voigt said that the Reformed Party is also holding a Primary on Thursday. She is concerned about the Councilman handing out Emergency Preparedness flyers on Election Day. She hopes that someone on the Board will reach out to the female reporter at the Gazette about the update on the ambulance district vote, as she did a nice job on the last article.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk